



# DM-Aid

Danish Muslim Aid

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## Danish Muslim Aid (DM-Aid) - Code of Conduct

- We have no political, ethnic or religious agenda
- We respect the individual and their rights
- We strive to support needy people through local partners
- We demonstrate accountability for contributions received in all our doings
- We demonstrate and demand transparency at all stages
- We respect DM-Aid's organization, purpose, rules, regulations and other guidelines issued
- We act always within the DM-Aid assigned roles and mandate

### We have no political, ethnic or religious agenda

- DM-Aid has no political, ethnic or religious agenda. DM-Aid is only engaged in humanitarian and charitable causes following the general Islamic guidelines on the obligation to help fellow human beings regardless of ethnicity, religious belief or nationality but based solely on needs criteria.
- We are independent and are not directed or otherwise influenced by any political, ethnic or religious organization.
- Anyone who wants to support one of our humanitarian projects, feel free to donate and otherwise contribute to our work, for example through a voluntary effort in our organization.

### We respect the individual and his rights

- We follow the [UN's Universal Declaration of Human Rights](#), attempting through our humanitarian work to promote individuals' rights and opportunities. We believe that the claim of equal rights for every member of the human family is the fundamental basis of freedom, justice and peace in the world. We therefore do not support projects that restrict individual rights or otherwise oppose the UN's Universal Declaration of Human Rights.

### We strive to support needy people through local partners

- We believe that the best way to distribute our support to needy people in the world is through locally based organizations. We therefore endeavor to find suitable local partners, who receive and manage our support for the benefit of the local population.
- We focus on keeping administrative costs as low as possible and continually seek safe and reliable channels for the distribution of funds.



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## **We must show responsibility towards contributions received in all our doings**

- We always manage contributions received in a responsible manner so that we ensure maximum contribution towards the needy. We ensure that the wishes of donors for funding of specific projects within the DM-Aid area of work are fully respected. There is no transfer between the various humanitarian projects when contributor specifically wants to support a particular purpose.
- In case of additional costs exceeding already approved budget for investing in a charitable project a description of the deviance and a new budget approval has to be forwarded to the Board.
- We call volunteers, staff and management of DM-Aid as well as our local partners to maintain vigilance and responsibility in the use of funds. Irresponsible dissemination of contributions received through DM-Aid may result in expulsion and termination of co-operation.
- Our basic approach to volunteers, employees and management of DM-Aid, is that you do not spend more than what you yourself would do in the same situation, using your own resources.

## **We demonstrate and demand transparency in all stages**

- We will provide an overview for the individual contributor, so it is possible to see how the contribution has benefited. This also means that we demand transparency from our local partners at all levels. DM-Aid will terminate partnerships with partners who are not prepared to exercise this transparency.
- Monitoring and quality control of local partners and programs is carried out through reports to DM-Aid as well as field visits by one or more representatives from DM-Aid. DM-Aid aims at carrying out field visits if possible unannounced and at a frequency of no less than every 4 years.

## **We respect DM-Aid's organization and purpose, rules, regulations and guidelines**

- DM-Aid's volunteers, staff and management and our local partners, at all times in their work will follow DM-Aid's rules, regulations and documented guidelines, including "Code of Conduct". Behavior contrary to the DM-Aid's regulations, rules of procedure and "Code of Conduct", could result in expulsion or termination.

## **We act always within the DM-Aid assigned roles and mandate**

- We strive to create a clear description of roles and responsibilities both within projects, campaigns and working groups, as well as at the organizational level.
- Each and every individual of the organization should only assume a role that is pre-assigned. Behavior beyond the assigned role may be harmful for DM-Aid and could result in expulsion.



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On behalf of the DM-Aid Board:

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Babar Baig

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